
Opening for ASMSU Legal Intern position for the 2017 Fall Semester



**Get valuable hands-on legal experience while earning academic credit*

The Legal Services Intern works in collaboration with ASMSU's Legal Service attorneys and reports to the Director of Operations for the Office of Student Engagement. The position is primarily responsible for legal research, client customer service, and managing documents with ASMSU Legal Services. Internship credit will be given as compensation.

Expectations include attending 8-10 office hours per week (negotiable schedule and hours), maintaining strict client confidentiality, demonstrating professionalism and court appropriate etiquette, obeying laws, providing excellent customer service, communicating concerns promptly, requesting assistance when needed, and regularly reporting on progress and outcome metrics.

Intern must be in good academic standing with a grade point average above 2.5 and be enrolled in 7 or more academic credits.

To apply, email marianne.brough@montana.edu the following:

-Resume

-Cover Letter

-Professional Writing Sample

Application materials are due April 7, 2017 at 5pm